



THE SUMMIT

COUNTRY DAY SCHOOL

THE SUMMIT

APPLICATION PACKET LOWER SCHOOL



THE SUMMIT COUNTRY DAY SCHOOL

2161 Grandin Road, Cincinnati, Ohio 45208 • (513) 871-4700 • Fax (513) 533-5350
www.summitcds.org

Admission Process

Lower School, Montessori Toddler / Preschool and Kindergarten
Lower School, Grades 1 through 4

Thank you for your interest in applying to The Summit Country Day School. The Summit seeks to enroll students who are prepared to be successful academically and contribute positively to The Summit community as a whole. The Summit accepts applications for the Lower School throughout the year and decisions are made on a rolling admission basis, space permitting.

Applicants to the **Montessori School** are required to participate in an interview with a faculty member. The Admission Committee also requests that a completed application and \$25 processing fee be submitted to the Office of Admission prior to the interview. An applicant photo is optional, but appreciated.

Applicants to the **Lower School**, grades 1-4, are required to submit a completed application in order for the Admission Committee to render a decision. A completed application includes the following: application forms along with \$50 processing fee, entrance testing, school records and the appropriate recommendation. An applicant photo is optional, but appreciated.

The following chart outlines each step in the admission process. Please feel free to call our Admission Office, if we can provide clarification or assistance.

REQUIRED for Montessori Toddler / Preschool - Kindergarten	APPLICANT
Application and \$25 fee (page 2)	<input type="checkbox"/>
Preschool records, if applicable	<input type="checkbox"/>
Teacher recommendation (for Kindergarten only) (page 4)	<input type="checkbox"/>
Interview to be scheduled through the Admission Office	<input type="checkbox"/>
Toddler Information Insert (Toddler applicants only)	<input type="checkbox"/>
REQUIRED for Grades 1 through 4	APPLICANT
Application and \$50 fee (page 6)	<input type="checkbox"/>
School records from previous two years	<input type="checkbox"/>
Teacher recommendation (page 8)	<input type="checkbox"/>
Entrance testing and \$25 fee (to be scheduled through the Admission Office)	<input type="checkbox"/>
Visit with current student (to be scheduled through the Admission Office -- except entrance to 1st grade)	<input type="checkbox"/>

Application materials should be mailed to:

OFFICE OF ADMISSION
The Summit Country Day School
2161 Grandin Road, Cincinnati, Ohio 45208-3300
(513) 871-4700



Name of relatives who are alumni/ae, or who now attend The Summit:

Name and class Relationship

Name and class Relationship

How did you learn of The Summit? _____

Current school: _____ Independent Public Parochial

Address: _____ Telephone: _____

Street

Fax: _____

City

State

Zip

Others schools to which applicant is applying:

1. _____ 2. _____

ADMISSION PROCESS

The Summit Country Day Montessori School accepts children who are two years of age by Sept. 1 of the enrolled school year. A parent visit, child interview, and a review of educational records when appropriate are required for enrollment in the Montessori program.

I hereby give The Summit Country Day School and/or the school psychologist permission to interview my child and to acquire pertinent school records or information from his/her current school.

The information contained in this application is true and accurate. I also understand that any falsification or omissions to the application will disqualify my child from further consideration and/or prompt withdrawal of any offer of admission.

Parent or guardian signature: _____ Date: _____

If your child has school records, please forward them to the Admission Office.

Please select the program you are interested in for your child:

- Tuesday, Wednesday, Thursday 8:15 A.M. - 11:15 A.M. Age three only (M1)
- Tuesday, Wednesday, Thursday 12:15 P.M. - 3:15 P.M. Age three only (M5)
- Monday through Friday 8:15 A.M. - 11:15 A.M. Age three to six (M2)*
- Monday through Friday 12:15 P.M. - 3:15 P.M. Age three to six (M3)*
- Monday through Friday 8:15 A.M. - 3:15 P.M. Age three to four (M6)#
- Monday through Friday 8:15 A.M. - 3:15 P.M. Age five to six (M4)*#
- Monday, Tuesday, Wednesday 8:15 A.M. - 11:15 A.M. Age two only (T3)
- Thursday, Friday 8:15 A.M. - 11:15 A.M. Age two only (T2)

* Kindergarten program options

Enrichment options are split programs with half of the day in a multi-aged three-to-six-year-old classroom for academics and the other half of the day in an enrichment class. The M6 early enrichment class is designed for three and four-year-olds; the M4 advanced enrichment class is designed for five and six-year-olds.

\$25 processing fee is waived for siblings of current Summit students.

Make checks payable to:
The Summit Country Day School

For Office Use Only:

HBA HBD Signature: _____ Date: _____

For information call the **OFFICE OF ADMISSION** (513) 871-4700 • Kelley K. Schiess, Director
The Summit Country Day School admits educationally qualified students of any gender, race, color, religion, national or ethnic origin.

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Preschool Teacher Recommendation

For students seeking admission to Kindergarten, please complete this form and mail to The Summit Country Day School in the envelope provided. This information will be held in strict confidence. Do not return to the applicant.

Applicant's name: _____ **Grade applying for:** _____

The Summit Country Day School is a Catholic, independent, coeducational, college-preparatory school for students in preschool through grade twelve. The mission of The Summit is to challenge every student, faculty and staff member to share fully the gifts that have been given to them by God; to grow in grace and wisdom; to develop spiritually, academically, physically, socially and artistically; and to become people of character who value and improve the world they inherit.

	Always	Often	Rarely	Comments
Social Development				
Can be a friend				
Is supportive of peers				
Is comfortable with adults				
Plays alone happily				
Cooperates in play				
Shares well				
Initiates play activities				
Is imaginative				
Has the capacity to lead				
Has the capacity to follow				
Uses materials purposefully				
Skill Development				
Is attentive				
Listens in a group				
Follows directions				
Works cooperatively				
Completes tasks				
Demonstrates ability to focus on one task				
Respects classroom routines				
Moves easily from one activity to another				
Is willing to try new activities				
Is a self-starter				
Enjoys new challenges				
Exhibits problem solving abilities				
Expresses ideas well				
Is curious				
Responds positively to constructive criticisms				

Physical Development	Outstanding	Age-appropriate	Needs development	Comments
Small muscle control and coordination				
Large muscle control and coordination				
Speech Development (articulation)				

Please check as appropriate:

	Yes	No
Exhibits a high level of activity		
Has an age-appropriate attention span		
Appears to have developmental lags		

Please describe the child's development of:

Beginning reading skills _____

Beginning math skills _____

Child's current school: _____

How long has he/she attended this school?

Please identify any special needs including auditory and visual developments, and provide any other pertinent information you feel would guide us. Thank you for your cooperation.

Teacher's signature: _____ Date: _____

Telephone: _____ E-mail address: _____

School: _____ Position: _____

Thank you!

In order to maintain the confidentiality of this recommendation, please mail directly to:
OFFICE OF ADMISSION, The Summit Country Day School, 2161 Grandin Road, Cincinnati, Ohio 45208-3300

Name of relatives who are alumni/ae, or who now attend The Summit:

Name and class Relationship

Name and class Relationship

How did you learn of The Summit? _____

Current school: _____ Independent Public Parochial

Head of school: _____
Name Title

Address: _____ Telephone: _____
Street

City State Zip Fax: _____

Others schools to which applicant is applying:

1. _____ 2. _____

Applicant's interests, hobbies, sports: _____

Has your son or daughter been under the care of a physician, counselor, psychologist, or similiar professional within the last five years? If so, please explain:

Has the applicant undergone any special educational or psychological testing? Yes No
If yes, please submit results and reports from testing with this application.

FINANCIAL AID

Financial aid is available for students applying to kindergarten through grade twelve. Families interested in financial aid should complete the Parent's Financial Statement (PFS) and list The Summit as a recipient. The form may be obtained from The Summit Country Day School Office of Admission. Families may also apply for financial aid online at www.nais.org. Financial aid is awarded to families who qualify based on need and meet The Summit's Financial Aid Policies and Procedures. The Financial Aid Committee of The Summit reviews all financial aid applications and makes recommendations to the Head of School. Priority consideration will be given to those who submit their financial aid application by February 1. Notification of financial aid awards will be sent beginning in March. A student must be officially accepted for admission to The Summit before receiving a financial aid award. **Please check if you wish to receive an application for financial assistance.**

ADMISSION PROCESS

A conference with parent(s) and student along with a tour, appropriate recommendations and a review of educational records are required for completion of the application process. I give The Summit Country Day School Admission personnel and/or school psychologist permission to test the above applicant.

Parent signature Date

Enclosed is \$75 nonrefundable application and testing fee.

Enclosed is \$25 nonrefundable testing fee.

Enclosed is \$50 nonrefundable application fee.

Make checks payable to:
The Summit Country Day School

The information contained in this application is true and accurate. I also understand that any falsification or omissions to the application will disqualify my child from further consideration and/or prompt withdrawal of any offer of admission.

Parent or guardian signature: _____ Date: _____

For information call the **OFFICE OF ADMISSION** (513) 871-4700 • Kelley K. Schiess, Director

The Summit Country Day School admits educationally qualified students of any gender, race, color, religion, national or ethnic origin.

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Teacher Recommendation

For students seeking admission to grades 1 through 4.

Applicant's name: _____ Grade applying for: _____

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DEAR TEACHER,

Thank you for taking time to complete this recommendation. Please know that your comments will be held in strict confidence, and will be seriously considered. Feel free to use this form to guide your comments, using additional sheets as needed, or attach a separate letter describing the student using a format of your choice. Please return the completed form to The Summit Country Day School. Do not return to the applicant.

Again, thank you. If you have any questions, please call the Director of Admission, Kelley K. Schiess, at (513) 871-4700.

Motivation To Learn	<input type="radio"/> Below Average	<input type="radio"/> Average	<input type="radio"/> Above Average
Reaction to Challenging Situations	<input type="radio"/> Shies away from challenges	<input type="radio"/> Is inconsistent in reaction to challenges	<input type="radio"/> Works hard even when task does not seem challenging
Courtesy	<input type="radio"/> Lacking in consideration; self-centered	<input type="radio"/> Fairly considerate	<input type="radio"/> Very considerate of others
Homework and Assignments	<input type="radio"/> Has difficulty completing assignments on time	<input type="radio"/> Completes work consistently	<input type="radio"/> Always submits work of high quality
Mathematical Aptitude	<input type="radio"/> Little mathematical intuition; must work hard to understand basics	<input type="radio"/> Has some intuition; many concepts come easily	<input type="radio"/> Possesses a great deal of intuition; even difficult concepts come easily

To give a more complete picture of the candidate, please answer the following:

How long have you known the applicant?

When you think of this applicant, what words come to mind?

Has the applicant been a discipline problem in school? _____ If yes, please explain:

We would appreciate any observations you may have about the applicant's academic work and intellectual qualities, degree of motivation for academic achievement, and potential for academic growth:

In what areas does this student need the greatest development?

What can you tell us about the applicant's character and personal qualities?

For children applying to **first grade**: Please describe the child's development of:
Beginning reading skills:

Beginning math skills:

For academic ability and promise, I recommend this candidate:
 Enthusiastically Strongly Fairly strongly With reservation

For character and personal promise, I recommend this candidate:
 Enthusiastically Strongly Fairly strongly With reservation

Teacher's signature: _____ Date: _____

Telephone: _____ E-mail address: _____

School: _____

Thank you!

In order to maintain the confidentiality of this recommendation, please mail directly to:
OFFICE OF ADMISSION, The Summit Country Day School, 2161 Grandin Road, Cincinnati, Ohio 45208-3300

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Transcript Release Form

To the school

Please place the following items in the envelope provided and mail to The Summit Country Day School.

- Transcript covering previous two years including current grades
- Standardized testing
- Any special educational or psychological testing

In addition, so that we may further understand the student's transcript, please send any information regarding your school's grading system, the symbols used, etc.

To the parent or guardian

Please sign below to release school records.

Applicant's name: _____ Grade: _____

I hereby authorize that my son/daughter's school transcript and records be released to the Admission Office of The Summit Country Day School.

Signature of parent or guardian: _____ Date: _____



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Entrance Test Information

For students entering grades 1 through 4 and Montessori Preschool / Kindergarten interview dates.

Parents applying their children for admission to The Summit Country Day Lower School (preschool through grade 4) are encouraged to attend a Lower School Parent Preview Day. Applicants to grades 1-4 are required to take our entrance test. Please return this form to note your interest in a Lower School Parent Preview Day, a Montessori interview, or a testing date. A check for the \$25 nonrefundable fee should be included if you wish to participate in entrance testing or a Montessori interview. In order to formally apply to The Summit, a completed application along with admission fees should be returned to the Admission Office. Please contact the **Office of Admission** with any questions.

LOWER SCHOOL PARENT PREVIEW DAYS, MONTESSORI INTERVIEW SESSIONS AND TESTING REGISTRATION FORM

Applicant's name: _____

- We plan to attend the Lower School Parent Preview Day on:
____ October 27, 2009, at 8:45 a.m.
____ November 10, 2009, at 8:45 a.m.
____ February 23, 2010, at 8:45 a.m.
- We are interested in scheduling a Montessori interview for the above applicant:
____ November 18, 2009 (Legacy Day) ____ February 25, 2010, at 8:45 a.m.
____ November 21, 2009 (Sibling Day) ____ March 9, 2010, at 8:45 a.m.
____ December 3, 2009 at 8:45 a.m. ____ March 25, 2010, at 8:45 a.m.
____ January 7, 2010 at 8:45 a.m. ____ April 15, 2010, at 8:45 a.m.
____ January 21, 2010, at 8:45 a.m. ____ April 29, 2010, at 8:45 a.m.
____ February 4, 2010 at 8:45 a.m. ____ May 13, 2010, at 8:45 a.m.

Parents of Toddler applicants are encouraged to attend one of the above sessions for information. Toddlers interviews will be scheduled on separate dates by the Admission Office.

Your selected date will be confirmed by the Admission Office.

- The above applicant will take the Entrance Test on: (applicants for grades 1-4 only)
____ December 5, 2009, at 8:30 a.m.
____ February 27, 2010, at 8:30 a.m.
____ March 20, 2010, at 8:30 a.m.
- A check for \$25 is enclosed. (Please make checks payable to The Summit Country Day School.)

Parent's signature: _____ Date: _____

E-mail address: _____



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